PRIVACY & CIVIL LIBERTIES OVERSIGHT BOARD

BOARD MEMBERS

David Medine, Chairman

Rachel Brand

Elisebeth Collins Cook

James Dempsey

Patricia Wald

Transmitted via email

January 13, 2015

Mr. John Fitzpatrick
Director
Information Security Oversight Office
National Archives and Records Administration
Washington, D.C. 20408-0001

Dear Mr. Fitzpatrick:

Attached please find the Privacy and Civil Liberties Oversight Board's SF 716 submission for Fiscal Year 2014. If additional information is needed, your office may contact (b) (6) an Attorney-Advisor with the Board, who can be reached at (b) (6) (b) (6). Additionally, I can be reached at (202) 296-4129 or sharon.bradford.franklin@pclob.gov.

Sincerely,

Sharon Bradford Franklin
Executive Director
Senior Agency Official for Executive Order 13526

Enclosure

2100 K ST. NW, SUITE 500
WASHINGTON, D.C. 20427

AGENCY SECURITY CLASSIFICATION COSTS ESTIMATES

Department/Agency: Privacy & Civil Liberties Oversight Board	Fiscal Year: 2014

Point of Contact:
(Name and phone number)   (b) (6)

Reporting Categories

Please use actual dollar figures.

1. Personnel Security
(include clearance program, initial investigations, national agency checks when used as basis for granting a clearance, adjudication, reinvestigation, polygraph associated with classification-related activities)

$30,000.00

2. Physical Security
(include physical security equipment, protective forces, intrusion detection and assessment, barrier/controls, tamper-safe monitoring, access control/badging, visitor control associated with classification-related activities)

$500,000.00

3. Classification Management
(include resources used to identify, control, transfer, transmit, retrieve, inventory, archive, declassify, or destroy classified information)

$2,000.00

4. Declassification
(include resources used to identify and process information subject to the automatic, systematic, discretionary, or mandatory review programs authorized by Executive Order or Statute)

$0.00

5. Protection and Maintenance for Classified Information Systems
(include resources used to protect and maintain classified information systems from unauthorized access or modification of information, and against the denial of service to authorized users, including measures necessary to detect, document, and counter such threats)

$150,000.00

6. Operations Security and Technical Surveillance Countermeasures
(include personnel and operating expenses associated with OPSEC and TSCM)

$0.00

7. Professional Education, Training, and Awareness
(include resources used to establish, maintain, direct, support, and assess an information security training and awareness program; certification and approval of the training program; development, management, and maintenance of training records; training of personnel to perform tasks; and qualification and/or certification of personnel associated with classification-related activities)

$0.00

8. Security Management, Oversight, and Planning
(include resources associated with research, test, and evaluation; surveys, reviews, accreditation, and assessments; special access programs; security and investigative matters; industrial security; and foreign ownership, control, or influence (FOCI))

$0.00

9. Unique Items
(include department/agency-specific activities not reported in any of the categories listed above, but are nonetheless significant and need to be included)

$0.00

TOTAL
(sum of items 1-9)

$682,000.00

Narrative: Provide a brief explanation of any significant difference between last year's and this year's cost estimates. Explain items entered into block 9, Unique Items.

The Privacy and Civil Liberties Oversight Board (PCLOB) is a new federal government agency that became operational in 2013. The Board was exempted from submitting this report last year. Because this is the Board's first report, there are no variances to explain.

PRIVACY AND CIVIL LIBERTIES OVERSIGHT BOARD
WASHINGTON, D.C. 20427

David Medine, Chairman
Rachel L. Brand
Elisebeth B. Collins
James X. Dempsey
Patricia M. Wald

Transmitted via email

February 26, 2016

Mr. William Cira
Acting Director
Information Security Oversight Office
National Archives and Records Administration
Washington, D.C. 20408-0001

Dear Mr. Cira:

Attached please find the Privacy and Civil Liberties Oversight Board's SF 716 submission for Fiscal Year 2015. If additional information is needed, your office may contact me at (202) 296-4129 or sharon.bradford.franklin@pclob.gov.

Sincerely,

Sharon Bradford Franklin
Executive Director
Senior Agency Official for Executive Order 13526

Enclosure

AGENCY SECURITY CLASSIFICATION COSTS ESTIMATES

Department/Agency: Privacy & Civil Liberties Oversight Board	**Fiscal Year:** 2015

Point of Contact: (b) (6)
(Name and phone number)

Reporting Categories

Please use actual dollar figures.

1. Personnel Security
(include clearance program, initial investigations, national agency checks when used as basis for granting a clearance, adjudication, reinvestigation, polygraph associated with classification-related activities)

$92,000.00

2. Physical Security
(include physical security equipment, protective forces, intrusion detection and assessment, barrier/controls, tamper-safe monitoring; access control/badging, visitor control associated with classification-related activities)

$294,000.00

3. Classification Management
(include resources used to identify, control, transfer, transmit, retrieve, inventory, archive, declassify, or destroy classified information)

$0.00

4. Declassification
(include resources used to identify and process information subject to the automatic, systematic, discretionary, or mandatory review programs authorized by Executive Order or Statute)

$0.00

5. Protection and Maintenance for Classified Information Systems
(include resources used to protect and maintain classified information systems from unauthorized access or modification of information, and against the denial of service to authorized users, including measures necessary to detect, document, and counter such threats)

$172,000.00

6. Operations Security and Technical Surveillance Countermeasures
(include personnel and operating expenses associated with OPSEC and TSCM)

$0.00

7. Professional Education, Training, and Awareness
(include resources used to establish, maintain, direct, support, and assess an information security training and awareness program; certification and approval of the training program; development, management, and maintenance of training records; training of personnel to perform tasks; and qualification and/or certification of personnel associated with classification-related activities)

$2,000.00

8. Security Management, Oversight, and Planning
(include resources associated with research, test, and evaluation; surveys, reviews, accreditation, and assessments; special access programs; security and investigative matters; industrial security; and foreign ownership, control, or influence (FOCI))

$0.00

9. Unique Items
(include department/agency-specific activities not reported in any of the categories listed above, but are nonetheless significant and need to be included)

$243,000.00

TOTAL
(sum of items 1-9)

$803,000.00

Narrative: *Provide a brief explanation of any significant difference between last year's and this year's cost estimates. Explain items entered into block 9, Unique Items.*

The unique items in #9 consist of (1) costs in connection with the Board's mandatory office move that will occur in the fall of 2016 and (2) expenses in connection with a closed meeting. This is the Privacy and Civil Liberties Oversight Board's second submission of this annual report. All variances are attributed to growth in work force and the particular timing of various agency start-up costs.

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AGENCY SECURITY CLASSIFICATION COSTS ESTIMATES

Department/Agency: Privacy & Civil Liberties Oversight Board	**Fiscal Year:** 2016

Point of Contact: (b) (6)
(Name and phone number)

Reporting Categories

Please use actual dollar figures.

1. Personnel Security
(include clearance program, initial investigations, national agency checks when used as basis for granting a clearance, adjudication, reinvestigation, polygraph associated with classification-related activities)

$27,125.00

2. Physical Security
(include physical security equipment, protective forces, intrusion detection and assessment, barrier/controls, tamper-safe monitoring, access control/badging, visitor control associated with classification-related activities)

$682,484.00

3. Classification Management
(include resources used to identify, control, transfer, transmit, retrieve, inventory, archive, declassify, or destroy classified information)

$0.00

4. Declassification
(include resources used to identify and process information subject to the automatic, systematic, discretionary, or mandatory review programs authorized by Executive Order or Statute)

$0.00

5. Protection and Maintenance for Classified Information Systems
(include resources used to protect and maintain classified information systems from unauthorized access or modification of information, and against the denial of service to authorized users, including measures necessary to detect, document, and counter such threats)

$218,355.00

6. Operations Security and Technical Surveillance Countermeasures
(include personnel and operating expenses associated with OPSEC and TSCM)

$0.00

7. Professional Education, Training, and Awareness
(include resources used to establish, maintain, direct, support, and assess an information security training and awareness program; certification and approval of the training program; development, management, and maintenance of training records; training of personnel to perform tasks; and qualification and/or certification of personnel associated with classification-related activities)

$1,150.00

8. Security Management, Oversight, and Planning
(include resources associated with research, test, and evaluation; surveys, reviews, accreditation, and assessments; special access programs; security and investigative matters; industrial security; and foreign ownership, control, or influence (FOCI))

$149,425.00

9. Unique Items
(include department/agency-specific activities not reported in any of the categories listed above, but are nonetheless significant and need to be included)

$776,871.00

TOTAL
(sum of items 1-9)

$1,855,410.00

Narrative: *Provide a brief explanation of any significant difference between last year's and this year's cost estimates. Explain items entered into block 9, Unique Items.*

Cost associated with #9 consist of year two of PCLOB's mandatory office move that will occur in FY 2018. Additional costs anticipated next fiscal year as well.

Instructions for Completing Form

I. General: The data reported will be Government cost estimates only. The estimates of resource costs should be reported, in the aggregate, for the following categories: (1) Personnel Security; (2) Physical Security; (3) Classification Management; (4) Declassification; (5) Protection and Maintenance for Classified Information Systems; (6) Operations Security and Technical Surveillance Countermeasures; (7) Professional Education, Training, and Awareness; (8) Security Management, Oversight, and Planning; and (9) Unique Items. In reporting cost estimates associated with the security and management of classified information, please exclude all costs related to broad areas of assets protection (i.e., protection of property and personnel not specifically related to classified information). Counterintelligence* resources should also not be included in this data collection. If 51% or more of a resource is devoted to a classification-related activity, it should be included in this estimate. For those resources used for classification-related activities on a part-time basis, the total time devoted to these activities over a year must be at least 51% in order to be included in this estimate. Even though we no longer ask for the number of FTEs, the cost of personnel associated with the security of classified information should be included in the overall cost estimate for each category.

II. Definitions of data to be reported: The primary categories are defined below along with related functional areas to be considered for inclusion. **Report only those cost estimates associated with classification-related activities** (programs that affect the security of classified information).

1. **Personnel Security:** A series of interlocking and mutually supporting program elements that initially establish a Government or contractor employee's eligibility, and ensure suitability for the continued access to classified information.

Clearance Program: Personnel and activities to determine eligibility and suitability for initial or continuing access to classified information or activities.

Initial Investigations: Completing and reviewing Personnel Security Questionnaire, initial screening, filing data in Central Personnel Database, forwarding to appropriate investigative authority, and the investigation itself.

National Agency Check: Include only when used for basis for granting a clearance.

Adjudication: Screening and analysis of personnel security cases for determining eligibility for classified access authorizations and appeals process.

Reinvestigations: Periodic recurring investigations of Government and contractor personnel.

Polygraph: Substantive examinations in security screening process.

2. **Physical Security:** That portion of security concerned with physical measures designed to safeguard and protect classified facilities and information, domestic or foreign.

Physical Security Equipment: Any item, device, or system that is used primarily for the protection of classified information and installations.

Protective Forces: All personnel and operating costs associated with protective forces used to safeguard classified information or installations, to include but not limited to salaries, overtime, benefits, materials and supplies, equipment and facilities, vehicles, aircraft, training, communications equipment, and management.

Intrusion Detection and Assessment: Alarms, sensors, protective lighting, and their control systems; and the assessment of the reliability, accuracy, timeliness, and effectiveness of those systems used to safeguard classified information or installations.

Barrier/Controls: Walls, fences, barricades, or other fabricated or natural impediments to restrict, limit, delay, or deny entry into a classified installation.

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* Counterintelligence means information gathered and activities conducted to protect against espionage, other intelligence activities, sabotage, or assassinations conducted for or on behalf of foreign powers, organizations or persons or international terrorist activities, but not including personnel, physical, document, or communications security programs. (48 CFR 970.0404-1)

Instructions for completing form, continued

Vital Components and Tamper-Safe Monitoring: Personnel and operating activities associated with the monitoring of tamper indicating devices for containers, doors, fences, etc., which reveal violations of containment integrity and posting and monitoring of anti-tamper warnings or signs.

Access Control/Badging: Personnel and hardware such as badging systems, card readers, turnstiles, metal detectors, cipher locks, CCTV, and other access control mechanisms to ensure that only authorized persons are allowed to enter or leave a classified facility.

Visitor Control: Personnel and activities associated with processing visitors for access to facilities holding classified information.

3. Classification Management: The system of administrative policies and procedures for identifying, controlling, and protecting from unauthorized disclosure, classified information, the protection of which is authorized by Executive Order or Statute. Classification management encompasses those resources used to identify, control, transfer, transmit, retrieve, inventory, archive, declassify, or destroy classified information.

4. Declassification: The authorized change in the status of information from classified information to unclassified information. It encompasses those resources used to identify and process information subject to the automatic, systematic, or mandatory review programs authorized by Executive Order or Statute.

5. Protection and Maintenance for Classified Information Systems: A classified information system is a set of information resources organized for the collection, storage, processing, maintenance, use, sharing, dissemination, disposition, display, or transmission of classified information. Security of these systems involves the protection of information systems against unauthorized access to or modification of information, whether in storage, processing, or transit, and against the denial of service to authorized users, including those measures necessary to detect, document and counter such threats. This includes **TEMPEST** (short name referring to investigation, study, and control of compromising emanations from information systems equipment) and **Communications Security (COMSEC)** (measures and controls taken to deny unauthorized individuals information derived from telecommunications and to ensure the authenticity of such telecommunications. Communications security includes cryptosecurity, transmission security, emission security, and physical security of COMSEC material).

6. Operations Security (OPSEC) and Technical Surveillance Countermeasures (TSCM):

Operations Security (OPSEC): Systematic and proven process by which potential adversaries can be denied information about capabilities and intentions by identifying, controlling, and protecting generally unclassified evidence of the planning and execution of sensitive activities. The process involves five steps: identification of critical information, analysis of threats, analysis of vulnerabilities, assessment of risks, and application of appropriate countermeasures.

Technical Surveillance Countermeasures (TSCM): Personnel and operating expenses associated with the development, training, and application of technical security countermeasures such as non-destructive and destructive searches, electromagnetic energy searches, and telephone system searches.

7. Professional Education, Training, and Awareness: The establishment, maintenance, direction, support, and assessment of an information security training and awareness program; the certification and approval of the training program; the development, management, and maintenance of training records; the training of personnel to perform tasks associated with their duties; and qualification and/or certification of personnel before assignment of security responsibilities related to classified information.

8. Security Management, Oversight, and Planning: Development and implementation of plans, procedures, and actions to accomplish policy requirements, develop budget and resource requirements, oversee organizational activities, and respond to management requests related to classified information.

Research, Test, and Evaluation: The development, management, and oversight of an acceptance and validation testing and evaluation program, corrective action reports and related documentation that addresses safeguards and security elements. The examination and testing of physical security systems (construction, facilities, and equipment) to ensure their effectiveness and operability and compliance with applicable directives.

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Instructions for completing form, continued

Surveys, Reviews, Accreditation, and Assessments: Personnel and activities associated with surveys, reviews, accreditations, and assessments to determine the status of the security program and to evaluate its effectiveness; development and management of a facility survey and approval program; facility pre-survey; and information technology system accreditation.

Special Access Programs (SAP): Programs established for a specific class of classified information that impose safeguarding and access requirements that exceed those normally required for information at the same classification level. Unless specifically authorized by the President, only the Secretaries of State, Defense, Energy, and the Director of National Intelligence may create an SAP. Sensitive Compartmented Information (SCI) programs are not included as SAPs for the purpose of these estimates; rather SCI security costs are integrated and estimated throughout all categories as appropriate. Do not include costs here that have been reported under the other primary categories.

Security and Investigative Matters: The investigation of security incidents, infractions, and violations.

Industrial Security (Non-Contractor Costs): Those measures and resources directly identifiable as Government activities performed for the protection of classified information to which contractors, subcontractors, vendors, or suppliers have access or possession. Examples of such activities are industrial security reviews, surveys, and the granting of facility clearances, and National Industrial Security Program management and administration.

Foreign Ownership, Control, or Influence (FOCI): The development and management of a foreign ownership, control, or influence program; evaluation of FOCI submissions; the administration and monitoring of FOCI information and development of FOCI notifications.

9. **Unique Items:** Those department/agency-specific activities that are not reported in any of the primary categories but are nonetheless significant, and need to be included, should be noted in this category. Any unique item must include a narrative on why it should be included and how the figures were developed.

III. How to complete the security costs estimates form. The form (page 1) should include estimates of resource costs in the aggregate for each of the nine categories. The cost estimates reported should **not** include costs associated with the broader area of assets protection.

1. **Name of Department/Agency:** Self-explanatory.

2. **Reporting Categories:** List cost estimates in dollar amounts. The cost of personnel associated with the security of classified information should be included in the overall cost estimate for each category. If there are no cost estimates to be reported for a particular category, indicate with a "0" in the appropriate block.

3. **Totals:** The totals for blocks 1-9 will automatically be placed in the appropriate block.

4. **Narrative:** In the narrative portion of the form, or in a separate attachment, provide a brief explanation of how cost estimates were determined. If there is a significant difference between the total figures for each fiscal year, explain the differences. Any figure reported within the Unique Items category should be clearly explained in the narrative portion.

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PRIVACY & CIVIL LIBERTIES OVERSIGHT BOARD

Transmitted via email to isoo@nara.gov

BOARD MEMBERS

David Medine, Chairman

Rachel Brand

Elisebeth Collins Cook

James Dempsey

Patricia Wald

November 7, 2013

Mr. John Fitzpatrick
Director
Information Security Oversight Office
National Archives and Records Administration
Washington, D.C. 20408-0001

Dear Mr. Fitzpatrick,

Attached please find the Privacy and Civil Liberties Oversight Board's FY13 SF 311 submission. As we do not have original classification authority, the only applicable section is Part D on derivative counts. Also, as we did not have classified system access until very late in FY13, the numbers are appropriately quite low.

If your office needs additional information, they can contact our designated security officer (b) (6) who can be reached at (b) (6) or (b) (6) . Also I can be reached at (202) 331-4084 or diane.janosek@pclob.gov.

Sincerely,

Diane M. Janosek
Chief Legal Officer
Senior Agency Official for Executive Order 13526

Enclosure

2100 K ST. NW, SUITE 500
WASHINGTON, D.C. 20427

AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information

1. Enter the **Fiscal Year** that this report covers.		1.	2013
2. Identify the **Department, Independent agency, or Establishment** that is covered by this report.	2. Privacy & Civil Liberties Oversight Board		
3. Enter the name, title, address, phone, fax, and e-mail address of the **Senior Agency Official** (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. Diane Janosek, Chief Legal Counsel 1200 K Street, N.W. #500 Washington, DC 20427		
4. Enter the name, title, phone, fax, and email address for the **point-of-contact** responsible for answering questions about this report.	4. (b) (6)		

PART B: Officials with Original Classification Authority

5. Enter the number of agency officials whose **highest level** of original classification authority is TOP SECRET.	5.	0
6. Enter the number of agency officials whose **highest level** of original classification authority is SECRET.	6.	0
7. Enter the number of agency officials whose **highest level** of original classification authority is CONFIDENTIAL.	7.	0
8. Total number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	8.	0

PART C: Original Classification Decisions

Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into at least one of the categories from section 1.4 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all original classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

9. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less.**	9.	0
10. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years.**	10.	0
11. Total number of **TOP SECRET** original classification decisions. (Sum of blocks 9 & 10).	11.	0
12. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less.**	12.	0
13. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years.**	13.	0
14. Total number of **SECRET** original classification decisions. (Sum of blocks 12 & 13)	14.	0
15. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with declassification instructions of 10 years or less.**	15.	0
16. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years.**	16.	0
17. Total number of **CONFIDENTIAL** original classification decisions. (Sum of blocks 15 & 16)	17.	0
18. Total number of original classification decisions. (Sum of blocks 11, 14, & 17)	18.	0

PART D: Derivative Classification Decisions

Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

19. Enter the number of **derivative TOP SECRET** classification decisions made during the reporting period.	19.	27
20. Enter the number of **derivative SECRET** classification decisions made during the reporting period.	20.	2
21. Enter the number of **derivative CONFIDENTIAL** classification decisions made during the reporting period.	21.	2
22. Total number of derivative classification decisions. (Sum of blocks 19, 20, & 21)	22.	31

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PART E: Mandatory Declassification Review Requests and Appeals
A "Request" is an individual initial review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request.
Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of **requests** received during the reporting period.	23.	0
24. Enter the number of **requests** closed during the reporting period.	24.	0
25. Enter the number of **requests** that have been unresolved for over one year.	25.	0
26. Enter the **average number of days** to resolve each request.	26.	0
27. Enter the number of **appeals** received during the reporting period.	27.	0
28. Enter the number of **appeals** closed during the reporting period.	28.	0
29. Enter the number of **appeals** that have been unresolved for over one year.	29.	0
30. Enter the **average number of days** to resolve each appeal.	30.	0
31. Enter the number of **referred requests** received during the reporting period.	31.	0
32. Enter the number of **referred appeals** received during the reporting period.	32.	0

PART F: Mandatory Declassification Review Decisions in Pages

33. Enter the number of **requested pages** that were declassified **in full**.	33.	0
34. Enter the number of **requested pages** that were declassified **in part**.	34.	0
35. Enter the number of **requested pages** that were **denied** declassification.	35.	0
36. Total number of **requested** pages acted on. (Sum of blocks 33, 34, & 35)	36.	0
37. Enter the number of **appealed pages** that were declassified **in full**.	37.	0
38. Enter the number of **appealed pages** that were declassified **in part**.	38.	0
39. Enter the number of **appealed pages** that were **denied** declassification.	39.	0
40. Total number of **appealed pages** acted on. (Sum of blocks 37, 38, & 39)	40.	0

PART G: Automatic, Systematic, and Discretionary Declassification Reviews

41. Enter the number of pages **reviewed** that were subject to **automatic declassification** under section 3.3 of E.O. 13526.	41.	0
42. Enter the number of pages **declassified** under **automatic declassification**.	42.	0
43. Enter the number of pages **reviewed** that were subject to **systematic declassification** under section 3.4 of E.O. 13526.	43.	0
44. Enter the number of pages **declassified** under **systematic declassification**.	44.	0
45. Enter the number of pages **reviewed** that were subject to **discretionary declassification** under section 3.1 of E.O. 13526.	45.	0
46. Enter the number of pages **declassified** under **discretionary declassification**.	46.	0

PART H: Internal Agency Oversight

47. Enter the number of **self-inspections conducted** by your agency, covering any aspect of the security classification program, during the reporting period.	47.	0
48. Enter the number of **challenges** processed by your agency to the classification of information believed to be **improperly classified or unclassified**. (E.O. 13526, section 1.8)	48.	0
49. Enter the number of **challenges** where the classification status was **fully affirmed**.	49.	0
50. Enter the number of **challenges** where the classification status was **overturned in whole or in part**.	50.	0
51. Enter the number of **security classification guides** created by your agency and **currently in use**.	51.	0

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PART I: Explanatory Comments

Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.

Please see cover letter attached. In FY14, we intend to conduct a self-inspection [Question 47]

For ISOO Use Only

ISOO Analyst Name: Peggy Ushman

Date of QC: December 13, 2013

Analyst Initials: PSU

AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information

1. Enter the **Fiscal Year** that this report covers.	1. 2014
2. Identify the **Department, Independent agency, or Establishment** that is covered by this report.	2. Privacy and Civil Liberties Oversight Board
3. Enter the name, title, address, phone, fax, and e-mail address of the **Senior Agency Official** (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. Sharon Bradford Franklin, Executive Director 2100 K St. NW, Suite 500, Washington DC 20427 (202) 296-4129, sharon.bradford.franklin@pclob.gov
4. Enter the name, title, phone, fax, and email address for the **point-of-contact** responsible for answering questions about this report.	(b) (6)

PART B: Officials with Original Classification Authority

5. Enter the number of agency officials whose **highest level** of original classification authority is **TOP SECRET**.	5. 0
6. Enter the number of agency officials whose **highest level** of original classification authority is **SECRET**.	6. 0
7. Enter the number of agency officials whose **highest level** of original classification authority is **CONFIDENTIAL**.	7. 0
8. Total number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	8. 0

PART C: Original Classification Decisions

Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into at least one of the categories from section 1.4 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all original classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

9. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less**.	9. 0
10. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years**.	10. 0
11. **Total** number of **TOP SECRET** original classification decisions. (Sum of blocks 9 & 10).	11. 0
12. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less**.	12. 0
13. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years**.	13. 0
14. **Total** number of **SECRET** original classification decisions. (Sum of blocks 12 & 13)	14. 0
15. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with declassification instructions of 10 years or less**.	15. 0
16. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years**.	16. 0
17. **Total** number of **CONFIDENTIAL** original classification decisions. (Sum of blocks 15 & 16)	17. 0
18. **Total** number of original classification decisions. (Sum of blocks 11, 14, & 17)	18. 0

PART D: Derivative Classification Decisions

Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

19. Enter the number of **derivative TOP SECRET** classification decisions made during the reporting period.	19. 366
20. Enter the number of **derivative SECRET** classification decisions made during the reporting period.	20. 33
21. Enter the number of **derivative CONFIDENTIAL** classification decisions made during the reporting period.	21. 15
22. Total number of derivative classification decisions. (Sum of blocks 19, 20, & 21)	22. 414

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PART E: Mandatory Declassification Review Requests and Appeals

A "Request" is an individual initial review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request.
Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of **requests** received during the reporting period.	23.	0
24. Enter the number of **requests** closed during the reporting period.	24.	0
25. Enter the number of **requests** that have been unresolved for over one year.	25.	0
26. Enter the **average number of days** to resolve each request.	26.	0
27. Enter the number of **appeals** received during the reporting period.	27.	0
28. Enter the number of **appeals** closed during the reporting period.	28.	0
29. Enter the number of **appeals** that have been unresolved for over one year.	29.	0
30. Enter the **average number of days** to resolve each appeal.	30.	0
31. Enter the number of **referred requests** received during the reporting period.	31.	0
32. Enter the number of **referred appeals** received during the reporting period.	32.	0

PART F: Mandatory Declassification Review Decisions in Pages

33. Enter the number of **requested pages** that were declassified **in full**.	33.	0
34. Enter the number of **requested pages** that were declassified **in part**.	34.	0
35. Enter the number of **requested pages** that were **denied** declassification.	35.	0
36. Total number of **requested** pages acted on. (Sum of blocks 33, 34, & 35)	36.	0
37. Enter the number of **appealed pages** that were declassified **in full**.	37.	0
38. Enter the number of **appealed pages** that were declassified **in part**.	38.	0
39. Enter the number of **appealed pages** that were **denied** declassification.	39.	0
40. Total number of **appealed pages** acted on. (Sum of blocks 37, 38, & 39)	40.	0

PART G: Automatic, Systematic, and Discretionary Declassification Reviews

41. Enter the number of pages **reviewed** that were subject to **automatic declassification** under section 3.3 of E.O. 13526.	41.	0
42. Enter the number of pages **declassified** under **automatic declassification**.	42.	0
43. Enter the number of pages **reviewed** that were subject to **systematic declassification** under section 3.4 of E.O. 13526.	43.	0
44. Enter the number of pages **declassified** under **systematic declassification**.	44.	0
45. Enter the number of pages **reviewed** that were subject to **discretionary declassification** under section 3.1 of E.O. 13526.	45.	0
46. Enter the number of pages **declassified** under **discretionary declassification**.	46.	0

PART H: Internal Agency Oversight

47. Enter the number of **self-inspections conducted** by your agency, covering any aspect of the security classification program, during the reporting period.	47.	0
48. Enter the number of **challenges** processed by your agency to the classification of information believed to be **improperly classified or unclassified**. (E.O. 13526, section 1.8)	48.	0
49. Enter the number of **challenges** where the classification status was **fully affirmed**.	49.	0
50. Enter the number of **challenges** where the classification status was **overturned in whole or in part**.	50.	0
51. Enter the number of **security classification guides** created by your agency and **currently in use**.	51.	0

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PART E: Mandatory Declassification Review Requests and Appeals
A "Request" is an individual initial review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request.
Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of **requests** received during the reporting period.	23.	0
24. Enter the number of **requests** closed during the reporting period.	24.	0
25. Enter the number of **requests** that have been unresolved for over one year.	25.	0
26. Enter the **average number of days** to resolve each request.	26.	0
27. Enter the number of **appeals** received during the reporting period.	27.	0
28. Enter the number of **appeals** closed during the reporting period.	28.	0
29. Enter the number of **appeals** that have been unresolved for over one year.	29.	0
30. Enter the **average number of days** to resolve each appeal.	30.	0
31. Enter the number of **referred requests** received during the reporting period.	31.	0
32. Enter the number of **referred appeals** received during the reporting period.	32.	0

PART F: Mandatory Declassification Review Decisions in Pages

33. Enter the number of **requested pages** that were declassified **in full**.	33.	0
34. Enter the number of **requested pages** that were declassified **in part**.	34.	0
35. Enter the number of **requested pages** that were **denied** declassification.	35.	0
36. Total number of **requested** pages acted on. (Sum of blocks 33, 34, & 35)	36.	0
37. Enter the number of **appealed pages** that were declassified **in full**.	37.	0
38. Enter the number of **appealed pages** that were declassified **in part**.	38.	0
39. Enter the number of **appealed pages** that were **denied** declassification.	39.	0
40. Total number of **appealed pages** acted on. (Sum of blocks 37, 38, & 39)	40.	0

PART G: Automatic, Systematic, and Discretionary Declassification Reviews

41. Enter the number of pages **reviewed** that were subject to **automatic declassification** under section 3.3 of E.O. 13526.	41.	0
42. Enter the number of pages **declassified** under **automatic declassification**.	42.	0
43. Enter the number of pages **reviewed** that were subject to **systematic declassification** under section 3.4 of E.O. 13526.	43.	0
44. Enter the number of pages **declassified** under **systematic declassification**.	44.	0
45. Enter the number of pages **reviewed** that were subject to **discretionary declassification** under section 3.1 of E.O. 13526.	45.	0
46. Enter the number of pages **declassified** under **discretionary declassification**.	46.	0

PART H: Internal Agency Oversight

47. Enter the number of **challenges** processed by your agency to the classification of information believed to be **improperly classified or unclassified**. (E.O. 13526, section 1.8)	47.	0
48. Enter the number of **challenges** where the classification status was **fully affirmed**.	48.	0
49. Enter the number of **challenges** where the classification status was **overturned in whole or in part**.	49.	0

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PART I: Explanatory Comments

Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.

The number of derivative classification decisions made by our agency grew since Fiscal Year 2013 (during which our new agency did not have access to classified information systems for most of the fiscal year).

For ISOO Use Only

ISOO Analyst Name: _____

Date of QC: _____

Analyst Initials: _____

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AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information		
1. Enter the **Fiscal Year** that this report covers.	1.	2015
2. Identify the **Department, Independent agency, or Establishment** that is covered by this report.	2. Privacy and Civil Liberties Oversight Board	
3. Enter the name and title of the **Senior Agency Official** (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. (b) (6) , Chief Information Officer	
4. Enter the name, title, phone, and email address for the **point-of-contact** responsible for answering questions about this report.	4. (b) (6) , CIO, (b) (6)	

PART B: Officials with Original Classification Authority		
5. Enter the number of agency officials whose **highest level** of original classification authority is **TOP SECRET**.	5.	0
6. Enter the number of agency officials whose **highest level** of original classification authority is **SECRET**.	6.	0
7. Enter the number of agency officials whose **highest level** of original classification authority is **CONFIDENTIAL**.	7.	0
8. Total number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	8.	0

PART C: Original Classification Decisions

Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into at least one of the categories from section 1.4 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all original classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

9. Enter the number of **original TOP SECRET** classification decisions made during the reporting period with declassification instructions of 10 years or less.	9.	0
10. Enter the number of **original TOP SECRET** classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	10.	0
11. Total number of **TOP SECRET** original classification decisions. (Sum of blocks 9 & 10).	11.	0
12. Enter the number of **original SECRET** classification decisions made during the reporting period with declassification instructions of 10 years or less.	12.	0
13. Enter the number of **original SECRET** classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	13.	0
14. Total number of **SECRET** original classification decisions. (Sum of blocks 12 & 13)	14.	0
15. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period with declassification instructions of 10 years or less.	15.	0
16. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period with declassification instructions ranging from over 10 years to 25 years.	16.	0
17. Total number of **CONFIDENTIAL** original classification decisions. (Sum of blocks 15 & 16)	17.	0
18. Total number of original classification decisions. (Sum of blocks 11, 14, & 17)	18.	0

PART D: Derivative Classification Decisions

Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

19. Enter the number of **derivative TOP SECRET** classification decisions made during the reporting period.	19.	284
20. Enter the number of **derivative SECRET** classification decisions made during the reporting period.	20.	153
21. Enter the number of **derivative CONFIDENTIAL** classification decisions made during the reporting period.	21.	1
22. Total number of derivative classification decisions. (Sum of blocks 19, 20, & 21)	22.	438

PART E: Mandatory Declassification Review Requests and Appeals

A "Request" is an individual initial review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request.
Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of **requests** received during the reporting period.	23. 0
24. Enter the number of **requests** closed during the reporting period.	24. 0
25. Enter the number of **requests** that have been unresolved for over one year.	25. 0
26. Enter the **average number of days** to resolve each request.	26. 0
27. Enter the number of **appeals** received during the reporting period.	27. 0
28. Enter the number of **appeals** closed during the reporting period.	28. 0
29. Enter the number of **appeals** that have been unresolved for over one year.	29. 0
30. Enter the **average number of days** to resolve each appeal.	30. 0
31. Enter the number of **referred requests** received during the reporting period.	31. 0
32. Enter the number of **referred appeals** received during the reporting period.	32. 0

PART F: Mandatory Declassification Review Decisions in Pages

33. Enter the number of **requested pages** that were declassified **in full**.	33. 0
34. Enter the number of **requested pages** that were declassified **in part**.	34. 0
35. Enter the number of **requested pages** that were **denied** declassification.	35. 0
36. Total number of **requested** pages acted on. (Sum of blocks 33, 34, & 35)	36. 0
37. Enter the number of **appealed pages** that were declassified **in full**.	37. 0
38. Enter the number of **appealed pages** that were declassified **in part**.	38. 0
39. Enter the number of **appealed pages** that were **denied** declassification.	39. 0
40. Total number of **appealed pages** acted on. (Sum of blocks 37, 38, & 39)	40. 0

PART G: Automatic, Systematic, and Discretionary Declassification Reviews

41. Enter the number of pages **reviewed** that were subject to **automatic declassification** under section 3.3 of E.O. 13526.	41. 0
42. Enter the number of pages **declassified** under **automatic declassification**.	42. 0
43. Enter the number of pages **reviewed** that were subject to **systematic declassification** under section 3.4 of E.O. 13526.	43. 0
44. Enter the number of pages **declassified** under **systematic declassification**.	44. 0
45. Enter the number of pages **reviewed** that were subject to **discretionary declassification** under section 3.1 of E.O. 13526.	45. 0
46. Enter the number of pages **declassified** under **discretionary declassification**.	46. 0

PART H: Internal Agency Oversight

47. Enter the number of **challenges** processed by your agency to the classification of information believed to be **improperly classified or unclassified**. (E.O. 13526, section 1.8)	47. 0
48. Enter the number of **challenges** where the classification status was **fully affirmed**.	48. 0
49. Enter the number of **challenges** where the classification status was **overturned in whole or in part**.	49. 0

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PART I: Explanatory Comments

Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.

The number of derivative classification decisions made by our agency is consistent with last year's numbers. They may be a little lower since in 2014 the Board released major reports based on IC programs. We continue to work with the Intelligence Community to obtain their classification guides which will make derivative classification determinations much easier for our organization.

For ISOO Use Only

ISOO Analyst Name: _____

Date of QC: _____

Analyst Initials: _____

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AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA

(Submissions must be unclassified and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information

1. Enter the **Fiscal Year** that this report covers.	1. 2016

2. Identify the **Department, Independent agency, or Establishment** that is covered by this report.	2. Privacy & Civil Liberties Oversight Board
3. Enter the name and title of the **Senior Agency Official** (as defined in E.O. 13526, section 5.4(d)) responsible for this report.	3. (b) (6)

4. **Point-of-contact** responsible for answering questions about this report:

4a. Name:	4a. (b) (6)
4b. Title:	4b.
4c. Email address:	4c.
4d. Phone number:	4d.

als with Original Classification Authority

5. Enter the number of agency officials whose **highest level** of original classification authority is **TOP SECRET**.	5.	0
6. Enter the number of agency officials whose **highest level** of original classification authority is **SECRET**.	6.	0
7. Enter the number of agency officials whose **highest level** of original classification authority is **CONFIDENTIAL**.	7.	0
8. **Total** number of officials with original classification authority. (Sum of blocks 5, 6, and 7)	8.	0

PART C: Original Classification Decisions

Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) it was classified by an original classification authority; (2) the information is owned by or for, or is under the control of the United States Government; (3) it falls into at least one of the categories from section 1.4 of E.O. 13526; and (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. (Provide information on all original classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

9. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with** declassification instructions of 10 years or less.	9.	0
10. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with** declassification instructions ranging from over 10 years to 25 years.	10.	0
11. **Total** number of **TOP SECRET** original classification decisions. (Sum of blocks 9 and 10)	11.	0
12. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less.**	12.	0
13. Enter the number of **original SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years.**	13.	0
14. **Total** number of **SECRET** original classification decisions. (Sum of blocks 12 and 13)	14.	0
15. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with** declassification instructions of 10 years or less.	15.	0
16. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period **with** declassification instructions ranging from over 10 years to 25 years.	16.	0
17. **Total** number of **CONFIDENTIAL** original classification decisions. (Sum of blocks 15 and 16)	17.	0
18. **Total** number of original classification decisions. (Sum of blocks 11, 14, and 17)	18.	0

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PART D: Derivative Classification Decisions
Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. (Provide information on all classification decisions, regardless of the media, including those documented and disseminated via email. Do not count reproductions or copies.)

19. Enter the number of **derivative TOP SECRET** classification decisions made during the reporting period.	19.	338
20. Enter the number of **derivative SECRET** classification decisions made during the reporting period.	20.	91
21. Enter the number of **derivative CONFIDENTIAL** classification decisions made during the reporting period.	21.	52
22. **Total** number of derivative classification decisions. (Sum of blocks 19, 20, and 21)	22.	481

PART E: Mandatory Declassification Review Requests
A "Request" is an individual initial review request, regardless of the number of documents or pages to be reviewed as part of the request.
Report only requests for your agency in which your agency is responsible for the final decision.

23. Enter the number of **REQUESTS received** during the reporting period.	23.	0
24. Enter the number of **REQUESTS closed** during the reporting period.	24.	0
25. **Of the REQUESTS entered into block 24, enter the number of pages that were:**	25.	
a. Declassified **in full**.	25a.	0
b. Declassified **in part**.	25b.	0
c. **Denied** declassification.	25c.	0
d. **Total** number of requested pages acted on. (Sum of blocks 25a, 25b, and 25c)	25d.	0
26. Enter the number of **REQUESTS** that have been unresolved for over one year.	26.	0
27. Enter the **AVERAGE NUMBER OF DAYS** to resolve each request.	27.	0
28. Enter the number of **REFERRED REQUESTS** received during the reporting period. (Number of requests referred to your agency from another agency)	28.	0

PART F: Mandatory Declassification Review Appeals
An "Appeal" is an individual request for appeal, regardless of the number of documents or pages to be reviewed as part of the request.
Report only appeals for your agency in which your agency is responsible for the final decision.

29. Enter the number of **APPEALS received** during the reporting period.	29.	0
30. Enter the number of **APPEALS closed** during the reporting period.	30.	0
31. **Of the APPEALS entered into block 30, enter the number of pages that were:**	31.	
a. Declassified **in full**.	31a.	0
b. Declassified **in part**.	31b.	0
c. **Denied** declassification.	31c.	0
d. **Total** number of appealed pages acted on. (Sum of blocks 31a, 31b, and 31c)	31d.	0
32. Enter the number of **APPEALS** that have been unresolved for over one year.	32.	0
33. Enter the **AVERAGE NUMBER OF DAYS** to resolve each appeal.	33.	0
34. Enter the number of **REFERRED APPEALS** received during the reporting period. (Number of appeals referred to your agency from another agency)	34.	0

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PART G: Automatic, Systematic, and Discretionary Declassification Reviews		
35. Enter the number of pages **REVIEWED** that were subject to **automatic declassification** under section 3.3 of E.O. 13526.	35.	0
36. Enter the number of pages **DECLASSIFIED** under **automatic declassification**.	36.	0
37. Enter the number of pages **REVIEWED** that were subject to **systematic declassification** under section 3.4 of E.O. 13526.	37.	0
38. Enter the number of pages **DECLASSIFIED** under **systematic declassification**.	38.	0
39. Enter the number of pages **REVIEWED** that were subject to **discretionary declassification** under section 3.1 of E.O. 13526.	39.	0
40. Enter the number of pages **DECLASSIFIED** under **discretionary declassification**.	40.	0
PART H: Internal Agency Oversight		
41. Enter the number of **CHALLENGES** processed by your agency to the classification of information believed to be **improperly classified or unclassified**. (E.O. 13526, section 1.8)	41.	0
42. Enter the number of **CHALLENGES** where the classification status was **fully affirmed**.	42.	0
43. Enter the number of **CHALLENGES** where the classification status was **overturned in whole or in part**.	43.	0
PART I: Intelligence Community (IC) Information This section applies **ONLY** to IC agencies and IC components of other agencies for inclusion in the ODNI annual report. If you are required to make a classified submission, please annotate that in Section J and send the data across the appropriate system.		
Enter the requested information regarding your organization's disseminated analytical product originally marked **ORCON**.		
44. Enter the **PERCENTAGE** of analytical product originally marked **ORCON**.	44.	0.00%
45. Enter the **TOTAL NUMBER** of analytical product originally marked **ORCON**.	45.	
46. Enter the **NUMBER OF RELIEF REQUESTS** approved for further dissemination of ORCON **in full**.	46.	
47. Enter the **NUMBER OF RELIEF REQUESTS** approved for further dissemination of ORCON **in part**. Provide rationale for denial in Part J below.	47.	
48. Enter the number of ORCON relief requests **DENIED** (provide explanation in Part J below).	48.	
Enter the requested information on your organization's analytical product originally marked ORCON-USGOV.		
49. Enter the **PERCENTAGE** of analytical product originally marked **ORCON-USGOV**.	49.	0.00%
50. Enter the **TOTAL NUMBER** of analytical product originally marked **ORCON-USGOV**.	50.	
51. Enter the **TOTAL NUMBER** of reports of **potential misapplication** of the ORCON marking. Provide background information on each occurrence in Part J below.	51.	
52. Has your organization been **UNABLE TO RECEIVE OR SHARE INFORMATION** in the performance of its mission due to ORCON or ORCON-USGOV? If yes, explain in Part J below.	52.	N/A
Enter the requested information on your organization's Workforce Training.		
53. Provide the **PERCENTAGE** of your workforce that has completed **derivative classification training**.	53.	0.00%
54. Provide the **PERCENTAGE** of your workforce that has completed **ORCON/ORCON-USGOV specific training**.	54.	0.00%

PART J: Explanatory Comments
Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.

The number of derivative classification decisions made by employees of the Privacy and Civil Liberties Oversight Board has increased as the Board has taken on more projects and generated more classified documents.